

## EGSA-AÉDÉ Student Academic Support Grant

### Objective

The Education Graduate Student Association (EGSA-AÉDÉ) recognizes the importance of participating in or attending both academic and professional conferences and workshops for students within the Faculty of Education.

### Admissibility

To be eligible, Applicants must be registered in a Faculty of Education Graduate Program at the University of Ottawa at the time of the conference.

Applicants must provide a rationale for how the conference or workshop relates to their program of study. The EGSA-AÉDÉ Academic Support Grant will support students in attending both academic and professional conferences, workshops, and professional development opportunities so long as they are able to justify how it is related to their program of study.

### Procedure

1. Applicants must submit the “Application Form” completed and **signed** to the EGSA-AÉDÉ by email ([egsaaede@uottawa.ca](mailto:egsaaede@uottawa.ca)) or arrange to drop it off at the EGSA-AÉDÉ office: LMX 431 (Lamoureux Hall, 145 Jean-Jacques-Lussier Pvt, Ottawa, ON, K1N 9A7). The application must include:
  - a. Original receipt for registration for the event
  - b. Recommendation from the academic unit or supervisor
  - c. Proof of current enrollment in a Faculty of Education Graduate program.

*Note: Applications MUST BE submitted **at least** 2 weeks before the starting date of the conference. NO grants will be awarded after the fact. Applications will be reviewed within 2 weeks of submission of a complete application.*

2. The EGSA-AÉDÉ will then communicate whether the application has been approved. If approved, a cheque will be issued to the applicant.

### Value of the Grant

Grants will be issued based on the following:

- a. Applicants attending events within Ottawa and Gatineau will be covered for the cost of the registration up to \$250.
- b. Applicants attending events outside of Ottawa and Gatineau will be provided with \$250 to assist with the cost of registration and any additional travel and accommodation costs.

*Note: Priority will be given to full-time students and those who have not previously been awarded the grant within the past year.*

## Application Form

|  |                            |
|--|----------------------------|
| Name:  | Student #:                 |
| Address:   |                            |
| Email:   | Phone #:                   |
| Language:  | Program and concentration: |
| Event name:  |                            |
| Event Type (check one):<br><input type="checkbox"/> Academic Conference<br><input type="checkbox"/> Professional Conference<br><input type="checkbox"/> Professional Development Workshop<br><input type="checkbox"/> Other, please specify: |                            |
| Location of event:   | Country:                   |
| Date(s) of event:  | Event website:             |
| Cost of registration:  |                            |

**Level of involvement (Choose one):**

- I will present as an author at an academic conference outside of Ottawa-Gatineau.
- I will present as an author at an academic conference within Ottawa-Gatineau.
- I will attend an academic conference or other learning opportunity outside of Ottawa-Gatineau.
- I will attend an academic conference or other learning opportunity within Ottawa-Gatineau.
- Other, please specify:

What other funding sources are you applying for?

**Details of the Learning Opportunity:** Please describe in detail your intended project/learning experience/research and the significance for your overall scholarly/creative/professional experience as a student.

*If presenting, please give the title of your work and indicate whether you will be presenting a poster, session, etc. (Please attach a separate sheet and copy of abstract and conference program, if applicable.)*

### **Award Conditions**

By submitting this form I, the undersigned, acknowledge that:

- a. The grant will be put towards covering the costs in the attached budget;
- b. I will allow the EGSA to publicize the applicant's name, title of presentation (if applicable), conference name, location and date and language of said conference and presentation, through its media outlets pending a successful application;
- c. I will submit original receipts and invoices for the costs covered by the EGSA as well as proof of attendance where appropriate;
- d. If sections **a** & **c** of the award conditions are deemed unfulfilled by the Grants Committee of the EGSA, I will reimburse the EGSA for the misallocated funds.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Academic Unit/Supervisor Support**

I believe this opportunity will be beneficial to the student's academic and professional development.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_